

Waverley Borough Council Council Offices, The Burys, Godalming, Surrey GU7 1HR www.waverley.gov.uk

To: All Members of the LICENSING AND

REGULATORY COMMITTEE (Other Members for Information)

When calling please ask for:

Ema Dearsley, Democratic Services Officer

**Policy and Governance** 

E-mail: ema.dearsley@waverley.gov.uk

Direct line: 01483 523224

Date: 15 February 2019

#### Membership of the Licensing and Regulatory Committee

Cllr Maurice Byham
Cllr Patricia Ellis
Cllr Anna James
Cllr John Fraser
Cllr Michael Goodridge
Cllr Tony Gordon-Smith
Cllr Simon Inchbald
Cllr Peter Isherwood
Cllr Anna James
Cllr Carole King
Cllr Robert Knowles
Cllr Libby Piper
Cllr Bob Upton

#### **Substitutes**

Cllr Val Henry Cllr Nick Williams Cllr John Ward

Members who are unable to attend this meeting must submit apologies by the end of Monday, 18 February 2019 to enable a substitute to be arranged.

**Dear Councillors** 

A meeting of the LICENSING AND REGULATORY COMMITTEE will be held as follows:

DATE: MONDAY, 25 FEBRUARY 2019

TIME: 10.00 AM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,

**GODALMING** 

The Agenda for the meeting is set out below.

Yours sincerely

ROBIN TAYLOR Head of Policy and Governance





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This meeting will be webcast and can be viewed by visiting www.waverley.gov.uk

#### **NOTE FOR MEMBERS**

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

#### **AGENDA**

#### 1. MINUTES

To receive the minutes of the meeting held on 14 January 2019 (to be laid on the table half an hour before the meeting).

#### 2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive apologies for absence and to report any substitutions

#### 3. DECLARATIONS OF INTEREST

To receive from members declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

#### 4. QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chairman to respond to any questions received from members of the public in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Monday 18 February 2019.

#### 5. QUESTIONS FROM MEMBERS

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of questions is 5pm on Monday 18 February 2019.

#### 6. ACTION AUTHORISED

To receive any action taken by the Executive Director after consultation with the Chairman and Vice-Chairman since the last meeting.

#### **LICENSING ACT 2003 ITEMS**

### 7. <u>MINUTES OF THE MEETINGS OF THE LICENSING ACT 2003 SUB-COMMITTEES</u> (Pages 5 - 12)

To receive the Minutes of the Meeting of Licensing Sub-Committee B held on 24 January 2019 and Licensing Sub-Committee C held on 14 January 2019.

#### Recommendation

It is recommended that the Minutes of the Meeting of the Licensing Act 2003 Sub-Committee B held on 24 January 2019 and Licensing Sub-Committee C held on 14 January 2019 be noted.

#### OTHER LICENSING ITEMS

## 8. <u>HACKNEY CARRIAGE / PRIVATE HIRE FEES 2019/20 - OUTCOME OF ADVERTISEMENT</u> (Pages 13 - 20)

The purpose of this report is to enable the Committee to consider representations received from operators and drivers following the advertisement of proposed fees for hackney carriage/private hire vehicles, etc. These proposed fees were advertised on 18 January 2019 in accordance with the requirements of Section 70 of the Local Government (Miscellaneous Provisions) Act 1976 and the closing date for objections was on 15 February 2019.

#### Recommendation

It is recommended that the Committee considers the representations enclosed at Annexe 1 as a result of advertisement of the 2019/20 hackney carriage/private hire licence fees, and determines whether it wishes to confirm the fees and charges agreed on 12 February 2019 as shown in Annexe 2, or propose amendments to Council.

If the Committee determines to amend the fees for 2019/20, it must recommend to the Council a revised scale of fees for these licences for 2019/20, to be introduced from 1 May 2019, this date being not more than two months from the original advertised date of 1st April 2019.

#### 9. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

#### Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100B(5) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I

of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be identified, as necessary, at the meeting).

#### 10. <u>LEGAL ADVICE</u>

To consider any legal advice relating to any items in the agenda.

For further information or assistance, please telephone Ema Dearsley, Democratic Services Officer, on 01483 523224 or by email at ema.dearsley@waverley.gov.uk

#### WAVERLEY BOROUGH COUNCIL

#### MINUTES OF THE LICENSING SUB-COMMITTEE B - 24 JANUARY 2019

#### <u>SUBMITTED TO THE LICENSING AND REGULATORY COMMITTEE MEETING – 25</u> FEBRUARY 2019

(To be read in conjunction with the Agenda for the Meeting)

#### **Present**

Cllr Michael Goodridge Cllr Robert Knowles

Cllr Bob Upton

15. ELECTION OF CHAIRMAN (Agenda item 1.)

Councillor Michael Goodridge was elected as Chairman for the meeting.

16. MINUTES (Agenda item 2.)

The minutes of the last meeting which took place on 9 August 2018 were confirmed and signed.

17. <u>LICENSING ACT 2003 - APPLICATION FOR A NEW PREMISES LICENCE - BROWNS, 6 BANK BUILDINGS, 159 HIGH STREET, CRANLEIGH, SURREY GU6 8BB (Agenda item 3.)</u>

The Committee received a report for an application from Louis Henry Harley Richard for a new premises licence for Browns, 6 Bank Buildings, 159 High Street, Cranleigh Surrey GU9 8BB, where 1 relevant representation has been received.

The applicant was present with a family member and confirmed that they had received the papers prior to the meeting. The representation had been received from Cranleigh Parish Council who were not present at the meeting. Their concern was in relation to antisocial behaviour resulting from the selling of alcohol later in the evening and although agreed that alcohol could be sold, felt that this should stop at 2pm.

The applicant confirmed that they were seeking the Sale of Alcohol (On the premises only) 1200 to 2200 Monday to Sunday and Opening hours 0800 to 2300 Mondy to Sunday. However, they were not intending to be selling alcohol or opening to that time, it was more for when there were events in the town such as the bonfire when people may want to stay later. They confirmed that they were primarily a tea shop selling light meals and people may want a drink with their meal. They agreed that they wouldn't allow alcohol in the courtyard and only on the marked lines in the plan.

Following the conclusion of questions, the Sub-Committee withdrew to consider the application. The Sub-Committee reconvened and the Council's Solicitor confirmed they had been asked to advise the Sub-Committee during their deliberations on the wording of their decision which was as follows:

The Sub-Committee carefully considered the application for a new premises licence, taking into account the representation(s) received, statutory guidance and the Council's Statement of Licensing Policy 2013-2018.

The Sub-Committee agreed to grant the licence as it did not consider that there was sufficient substantiated evidence to reject the application. However, taking into account the concerns of the objectors, Cranleigh Parish Council, the Sub-Committee amended the licensing hours (as agreed by the applicants at the meeting) and added conditions, all of which were also agreed by the applicants at the meeting, to the licence as follows. The amendments and the additional conditions were proportionate and appropriate to address the licensing objective(s) relating to Prevention of Crime & Disorder and Prevention of Nuisance.

As agreed by the applicants at the meeting the following hours apply to the licence

	Sale of Alcohol: (On the premises (pink area only)) from 1 October to 31 May 1200 to 2030 Monday to Sunday								
	In the same period Opening hours:								
	0800 to 2130 Monday to Sunday								
	Sale of Alcohol: (On the premises (pink area only)) from June to September								
	1200 to 2100 Monday to Sunday								
	In the same period Opening hours:  0800 to 2200 Monday to Sunday								
	0000 to 2200 Monday to Sunday								
The Sub-Committee also agreed to a seasonal variation for the supply of alcohol for the following hours on these specific occasions: New Years Eve and Cranleigh									
BOIIII	re Night:								
	Sale of Alcohol: (On the premises (pink area only))								
	1200 to 2200 Monday to Sunday								
	In the same period Opening hours:								
	0800 to 2300 Monday to Sunday								

In addition, the following conditions were also are imposed on the License:

1. Sale of alcohol only to be in the pink areas of the site plan and no alcohol to be taken out side of this area.

The Sub-Committee also noted and agree that the plans be amended so that the tables and chairs were no longer as detailed but that the maximum capacity of the establishment be 20 seated persons (no standing). The Customer retail area on the plans (the pink line) was also the only area for the sale of alcohol as noted in the above condition.

The meeting commenced at 10.00 am and concluded at 11.45 am

Chairman



#### WAVERLEY BOROUGH COUNCIL

#### MINUTES OF THE LICENSING SUB-COMMITTEE C - 14 JANUARY 2019

### <u>SUBMITTED TO THE LICENSING AND REGULATORY COMMITTEE MEETING</u> <u>- 25 FEBRUARY 2019</u>

(To be read in conjunction with the Agenda for the Meeting)

#### Present

Cllr Peter Isherwood Cllr Robert Knowles Cllr Bob Upton

#### **Apologies**

Cllr Tony Gordon-Smith and Cllr Carole King

15. ELECTION OF CHAIRMAN (Agenda item 1.)

Councillor Robert Knowles was appointed the Chairman for the meeting.

16. MINUTES (Agenda item 2.)

The minutes of the meeting that took place on 9 April 2018 were confirmed and signed.

17. <u>EXCLUSION OF PRESS AND PUBLIC</u> (Agenda item 3.)

At 10.05am, it was

RESOLVED that, pursuant to Procedure Rule 20 and in accordance with Section 100B(5) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by section 100I of the Act) of the description specified in paragraph 7 of the revised Part 1 of Schedule 12A to the act, namely:

7. Information relating to the any action taken in connection with the prevention, investigation or prosecution of crime

#### 18. APPLICATION FOR REVIEW OF A PREMISES LICENCE (Agenda item 4.)

The current Designated Premises Supervisor (DPS) was not at the meeting but was represented by their solicitor and the proposed new DPS and it was confirmed that the agenda papers had been received and understood.

The Applicant for the review was Surrey Police and the grounds of the review were the Prevention of Crime and Disorder and Protection of Children from Harm.

The spokesperson for the premises summarised the background to the reasons of the issues that had arisen the previous year. They were fully aware of the concerns of the Surrey Police and had identified the steps they intended to take to promote the Licensing Objectives. They explained how being a Licence issued prior to 2005, that they did not currently have conditions placed on the licence. However, they provided all parties with a list of those conditions which the Committee, if minded, could place on it, these included maintaining a training log and refusal register. Furthermore, the representative for the premises indicated the experience of the new proposed DPS was very good and would ensure that all conditions were adhered to.

The representative for the Surrey Police outlined their case and the Home Office guidance regarding the sale of alcohol to a minor. They explained the significance of this and how guidance also stated that revoking a licence was considered appropriate. However, the DPS representative asked that the Sub-Committee gave a fair and proportionate decision considering that this was their first incident in the last three almost four years.

At the end of questioning, the Sub-Committee then WITHDREW at 11.10am.

Following the Sub-Committee's deliberation the meeting RESUMED at 12.10pm. The Council's Solicitor had been asked to advise the Sub-Committee during their deliberation on the wording of their decision.

The Sub-Committee carefully considered the application for a review of the premises licence, taking into account the representation received, statutory quidance and the Council's Statement of Licensing Policy 2013-2018.

The Sub-Committee noted that representations had been received on two of the four Licensing Objectives, Prevention of Crime and Disorder, and Protection of Children from Harm and made the following observations:

The Sub-Committee noted that the evidence before them from the Police, in relation to the test purchase was not disputed, and that measures had been put in place including a new Manager, but further steps were required in order to adequately promote the licensing objectives. In light of recent events remedial action was necessary to address those areas of concern.

Selling alcohol to a young person under the age of 18 was a serious offence referred to in the Home Office guidance which the Sub Committee do not take lightly.

It was noted that the DPS was on the premises at the time of the failed test purchase sale and as such was the person responsible who should have been aware of the legal requirements. In view of this, and the personal circumstances of the DPS, the Sub-committee felt that the current DPS should be removed. As indicated at the Hearing, the Sub-Committee agreed that it may be appropriate for the proposed new DPS to apply now as the named DPS on the License, subject to appropriate procedures.

As presented and accepted by the applicant, the Sub-Committee imposed all the conditions which were offered at the Hearing and these would be listed on the License and must be adhered to. These were considered proportionate and appropriate to the establishment, and the facts of the test purchase, and in order to promote the licensing objectives. The Sub-Committee made one amendment to condition 3 by adding the words "any faults to be reported to the police on 101 and rectified within 48 hours"; and, the addition of the wording "and signage to be displayed" to condition 10.

The Sub-Committee felt that the premises licence should also be suspended for a period of 1 month. This was to serve as a deterrent and was considered appropriate to the promotion of the licensing objectives.

The 1-month suspension should be used by the new DPS to ensure that the required training was undertaken and logs produced and robust policies put in place.

An appeal against the decision could be made within 21 days of the date of notification by the licensing authority of this decision in writing. In the event that this decision was appealed, it was noted that costs may be sought by the authority.

The meeting commenced at 10.30 am and concluded at 12.15 pm

Chairman

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#### **WAVERLEY BOROUGH COUNCIL**

#### LICENSING AND REGULATORY COMMITTEE

#### **25 FEBRUARY 2019**

Title:

### HACKNEY CARRIAGE/PRIVATE HIRE FEES 2019/20 - OUTCOME OF ADVERTISEMENT

[Portfolio Holder: Cllr Andrew Bolton]

[Wards Affected: All]

#### Summary and purpose:

The purpose of this report is to enable the Committee to consider representations received from operators and drivers following the advertisement of proposed fees for hackney carriage/private hire vehicles, etc. These proposed fees were advertised on 18 January 2019 in accordance with the requirements of Section 70 of the Local Government (Miscellaneous Provisions) Act 1976 and the closing date for representations was on 15 February 2019.

#### How this report relates to the Council's Corporate Priorities:

The Council is obliged to provide a statutory Licensing Service, which allows licensees to undertake work in and around its area, providing taxi and private hire services in the community. The Council is entitled to recover its reasonable costs of providing the service, but may not make a surplus (or profit) from the activity. The service enables people to start up and run businesses of varying sizes, from a single licensee and vehicle to larger operators of any number of vehicles and drivers under one business umbrella. The service provides opportunities for work to 371 licensed drivers, with associated vehicle and operator licensing.

#### **Equality and Diversity Implications:**

The report has no negative environmental implications. Encouraging use of taxis could have positive environmental benefits in that fewer private cars might be used or needed, although this might not affect the numbers of car journeys taken. There are no equality and diversity implications.

#### Financial implications:

The resource implications of this report are chiefly the recovery of the cost of administering the licensing service for the coming year. The Council has a duty to make a charge for the licensing function, and is empowered by the Local Government (Miscellaneous Provisions) Act 1976 to set the appropriate fees for licensing of hackney carriages, private hire vehicles and their drivers and operators. The Government does not provide financial support, as the licensing service is deemed to be self-financing. Therefore the net cost has to be met from Council Tax.

The overall costs of the service including hackney carriage and private hire licensing have been budgeted at £376,400 for 2019/20. The rate of cost recovery for the Hackney Carriage element is:

2017/18 91% (Actual)
2018/19 91% (Predicted)
2019/20 91% (Estimate based on no in

• 2019/20 91% (Estimate, based on no increase in fees and charges)

• 2019/20 93% (Estimate, based on increased fees and charges)

A full review of costs, charges and recharges is scheduled to be undertaken this year taking into account the change from 1 year drivers licences to 3 year licences, and 1 year operator licences to 5 year licences.

#### **Legal Implications:**

Legal implications are dealt with by compliance with the legislation for making, advertising and considering representations in respect of revised fees. The Council is required to have due regard to the need to prevent crime and disorder in its area when considering such matters. It is not considered that the report raises any Community Safety issues.

#### Introduction

This report asks the Committee to consider representations received in respect of the advertisement of fees for 2019/20 for hackney carriage/private hire vehicles etc. These proposed fees were advertised on 18 January 2019 giving the 28 days required for submission of representations in accordance with the requirements of Section 70 of the Local Government (Miscellaneous Provisions) Act 1976. The closing date for representations was on the 15 February 2019 and any representations received by that date will be summarised and submitted to the meeting.

#### Representations Submitted as a Result of Advertising the Increases

- 2. The Council must consider all representations to the advertised variation received within the statutory period. The Council must set a new date for the variation to come into force, with or without modification, having considered the representations, such date being not more than two months from the date advertised (which was 1st April 2019). There is no requirement for further advertising of any new fees set. In total, so far 4 written representations have been submitted within the statutory consultation period at time of writing this report. A copy of the representations is attached at <a href="Annexe 1">Annexe 1</a>. Any further representations received before 15 February 2019 will be Tabled at the meeting on 25 February 2019.
- 3. On the 14 January 2019 the Licensing and Regulatory Committee approved the schedule of Licensing and Regulatory fees & charges for 2019/20 and recommended them to Council as part of the Council's budget-setting process for 2019/20. These fees were approved by Council on 12 February 2019 subject to consideration of consultation responses by the Licensing & Regulatory Committee...
- 4. If the outcome of the level of Fees and Charges for 2019/2020 at today's meeting, having taken into account representations, requires the fees to be modified, the

revised fees would come into effect on 1 May 2019. If there is no modification and the fees remain as originally proposed then the fees come into effect on 1 April 2019.

5. An email was sent to all email registered licensees informing them that the Council had reviewed its fees charged for hackney carriage and private hire licences and proposes to increase them with details of the proposed increases. Notices were displayed at the Farnham and Godalming council offices as well as being advertised in the Surrey Advertiser on Friday 18 January 2019.

#### Conclusion

6. The Committee is asked to consider the representations received, as set out at <a href="Annexe1">Annexe 1</a>. The Committee must decide whether it wishes to make amendments to the fees provisionally agreed for 2019/20, shown in <a href="Annexe2">Annexe 2</a>. If the fees are to be amended, the Committee must make a recommendation to Council, with a new date for introduction of not more than two months from the original date for introduction.

#### Recommendation

It is recommended that the Committee considers the representations enclosed at Annexe 1 as a result of advertisement of the 2019/20 hackney carriage/private hire licence fees, and determines whether it wishes to confirm the fees and charges agreed on 12 February 2019 as shown in Annexe 2, or propose amendments to Council.

If the Committee determines to amend the fees for 2019/20, it must recommend to the Council a revised scale of fees for these licences for 2019/20, to be introduced from 1 May 2019, this date being not more than two months from the original advertised date of 1st April 2019.

#### Background Papers

There are no background papers (as defined by Section 100D (5) of the Local Government Act 1972) relating to this report.

#### **CONTACT OFFICER:**

Name: Paul Hughes Telephone: 01483 523189

Licensing Manager E-mail: paul.hughes@waverley.gov.uk



1.

#### Dear Paul

I feel in the current economic climate and with the council not having a policy to restrict the numbers of taxi drivers and badges being issued this would be a good time to freeze or maybe reduce the costs to drivers.

Many thanks

2.

Hi

Thanks for your recent email re fee increases and although they are quite small I do not understand the reason for the increases I feel that this is just another revenue raising exercise. Having traded for almost 10 years I would like to ask the question as too what the council is doing to investigate numerous issues surrounding over charging, rudeness, failing to turn up when booked etc. Should you wish to discuss any of the issues I have raised I would be more than happy to meet with you and any other member of your team.

To conclude and stop moaning I do generally feel that the council does nothing to protect the business of any driver that actually plays within the rules.

Kind regards and I look forward to your early reply

3.

How dare you even contemplate an increase in prices when we unfortunate taxi drivers have not had a distance increase in our fares for over TEN YEARS, do you not realize that we have incurred a huge loss in our income due to normal running costs ie fuel servicing insurance etc, I am disgusted that the council seem to think that a price increase is fine for them but not for us. our running costs are taking a huge percentage of our income and its about time we had at least a 25 per cent increase in our fares do that and maybe we would agree to your proposed increase in the meantime please reconsider the proposed increase.

4.

referring to your email reference to the increase of charges to the licences as we have not had a increase in our distance fares for over ten years I find it disgusting that the council would even contemplate a increase in the costs to us taxi drivers with the amount know of operating in the Waverley area we are finding it extremely difficult to make ends meet every week is getting harder . AS our costs just keep rising .



### **ANNEXE 2**

# Environment Schedule of Fees and Charges for 2019/2020

Unit of VAT Existing **Proposed** % Charge Indicator Charge **Charge** Increase

£

£

#### Please Note:

All of these fees are subject to consideration by the licensing regulatory committee of consultation responses.

Hackney Carriage - Vehicles (not adapted) *					
- less than 5 years old	Annual	00	284.00	291.00	2.5%
- 5 years old and over - first 6 months		00	284.00	291.00	2.5%
- 5 years old and over - second 6 months		00	82.00	84.00	2.4%
Hackney Carriage - Vehicles (adapted) *					
- under 5 years old	Annual	00	102.00	105.00	2.9%
- 5 years old and over - first 6 months		00	102.00	105.00	2.9%
- 5 years old and over - second 6 months		00	82.00	84.00	2.4%
Missad Appointments (Vahiola Tast)	Per Test	00	70.00	72.00	2.9%
Missed Appointments (Vehicle Test)  Re-testing of vehicles following failure	Per Test	os	70.00	72.00 72.00	2.9%
Re-lesting of verticles following failure	Per rest	03	70.00	72.00	2.370
Private Hire - Operators - renewal (5 vehicles and less)	5 years	00	125.00	128.00	2.4%
Private Hire - Operators - renewal (more than 5 vehicles)	5 years	00	171.00	176.00	2.9%
Private Hire - New Operators (5 vehicles and less)	5 years	00	146.00	150.00	2.7%
Private Hire - New Operators (more than 5 vehicles)	5 years	00	192.00	197.00	2.6%
Private Hire - New Operators (5 vehicles and less)	5 years	00	215.00	221.00	2.8%
Private Hire -New Operators (more than 5 vehicles)	5 years	00	261.00	268.00	2.7%
Private Hire - Vehicles (not adapted) *	Annual				
- under 5 years old	Annual	00	284.00	291.00	2.5%
- 5 years and over - first 6 months	, umaar	00	281.00	288.00	2.5%
- 5 years and over - second 6 months		00	82.00	84.00	2.4%
Private Hire - Vehicles (adapted) *			400.00		2.00/
- under 5 years old	Annual	00	102.00	105.00	2.9%
- 5 years and over - first 6 months		00	102.00	105.00	2.9%
- 5 years and over - second 6 months		00	82.00	84.00	2.4%
Hackney carriage / private hire - New driver	3 years	00	262.00	269.00	2.7%
Hackney carriage / private hire licence renewal	3 years	00	170.00	175.00	2.9%
Hackney carriage / private hire - New driver	1 year	00	108.00	111.00	2.8%
Hackney carriage / private hire licence renewal	1 year	00	69.00	71.00	2.9%

## Environment Schedule of Fees and Charges for 2019/2020

	Unit of Charge	VAT Indicator	Existing Charge	Proposed Charge	% Increase
			£	£	
Private Hire only - New driver	3 years	00	262.00	269.00	2.7%
Private Hire only licence renewal	3 years	00	170.00	175.00	2.9%
Private Hire only- New driver	1 year	00	108.00	111.00	2.8%
Private Hire only licence renewal	1 year	00	69.00	71.00	2.9%
Knowledge test	Per Test	00	70.00	72.00	2.9%
Resit / non-attendance fee for Knowledge test	Per Test	00	70.00	72.00	2.9%
Surrender and replacement of Hackney Carriage /	,	00	82.00	84.00	2.4%
Private Hire Licence					
Hackney Carriage and Private Hire					
- Replacement plate bracket		os	10.00	10.30	3.0%
- New/Replacement plate & window disc		os	20.00	20.50	2.5%
- Replacement driver's badge		00	10.00	10.30	3.0%
- Change of address		os	10.00	10.30	3.0%
Transfer of P/H to H/C (new badge, knowledge tes	st and admin)	00	90.00	92.20	2.4%
Gambling Act 2005 - Including lotteries, permits, premises, etc	Various		Please see website for individual fees		
Licensing Act 2003 - Personal	New	00	37.00	37.00	0.0%
- Premises	Initial/Variation	00	Various depending on rateable value		
- Premises: Sex Establishment	from -according to RV	00	4,690.00	4,690.00	0.0%
- Premises	Annual Fee	00	Various depending on rateable value		
- Premises	DPS Variations, etc		23.00	23.00	0.0%
- Temporary Event Notice	Per Event	00	21.00	21.00	0.0%
Data Barring Service (previously CRB)	Per Applicant	00	50.00	60.00	20.0%

Vat Indicator: OS = Standard

OE = Exempt OZ = Zero Rated OO = Outside Scope

#### Please Note:

All of these fees are subject to consideration by the licensing regulatory committee of consultation responses.